

RESID: MAB270814R

## Hotel Reservation Form

ASEAN EBOOK CONFERENCE (AEC 2014)

28 August 2014



### Fast Facts

Strategically located 7 minutes walk to Kuala Lumpur Convention Centre / Petronas Twin Tower / Suria KLCC Shopping Mall / Bukit Bintang and 2 minutes walk to KL Pavilion Shopping Mall.

To take advantage of these rates and to ensure your accommodation, please **complete this reservation form with full details** and fax it directly to the hotel, using the fax number or email in box 2.

### 1. GUEST'S DETAILS

Please complete in block capitals using black ink

Family Name:	_____	Given Name:	_____
Job Title:	_____		
Organization:	_____		
Tel (Direct line):	_____	Fax (For confirmation):	_____
Email:	_____		

### 2. REQUIREMENTS

Please choose room type

<b>PRINCE HOTEL &amp; RESIDENCE KUALA LUMPUR</b> Telephone: +6(03) 2170 3000/8622 Email: <a href="mailto:gwen.tan@princehotelkl.com.my">gwen.tan@princehotelkl.com.my</a> / <a href="mailto:resvns@princehotelkl.com.my">resvns@princehotelkl.com.my</a>					
<b>PLEASE FAX TO: +6(03) 2170 8662 BEFORE</b>		<b><u>18 AUGUST 2014 (AFTER THIS DATE, RESERVATION IS SUBJECT TO ROOM AVAILABILITY)</u></b>			
<b>No. of rooms</b>					
<input type="checkbox"/>	Superior Deluxe Room (Single)	(Room and 1 breakfast, inclusive of wireless internet in the room for 1 user)	<b>RM360.00++ * per room per night (RM417.60nett)</b>		
<input type="checkbox"/>	Superior Deluxe Room (Twin)	(Room and 2 breakfast, inclusive of wireless internet in the room for 1 user)	<b>RM400.00++ * per room per night (RM464.00nett)</b>		
<input type="checkbox"/>	<b>Extra Bed : RM100.00++ per unit per day</b>		<input type="checkbox"/>	<b>Extra Bed with Breakfast : RM140.00++ per unit per day</b>	
Special Request: _____					
Arrival Date:	_____	Flight/ ETA:	_____	<input type="checkbox"/>	Limousine transfer RM320.00nett per car
Departure Date:	_____	Flight/ ETD:	_____	<input type="checkbox"/>	Limousine transfer RM320.00nett per car
<b>Note:</b>				<ul style="list-style-type: none"><li>▪ Rates quoted subject to 10% Service charge and 6% Government tax unless otherwise specified;</li><li>▪ Check-in time is after 1400hrs on the day of arrival and Check-out time is before 1200 hrs on the day of departure. Early check-in is subject to room availability. Late check-out before 1800 hrs is based on half day rate charge and full day rate charge will apply for check-outs after 1800 hrs;</li><li>▪ Transfer between 0000 to 0600 hrs is subject to 50% surcharge.</li></ul>	

PRINCE HOTEL & RESIDENCE KUALA LUMPUR

Jalan Conlay, 50450 Kuala Lumpur, Malaysia. Tel:603 2170 8888 Fax:603 2170 8808  
e-mail : enquiry@princehotelkl.com.my website : http://www.princehotelkl.com

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### 2. TO GUARANTEE YOUR ROOM All reservations must be guaranteed with major credit card

<input type="checkbox"/>	VISA	<input type="checkbox"/>	MASTERCARD	<input type="checkbox"/>	AMEX	<input type="checkbox"/>	DINERS CLUB	<input type="checkbox"/>	JCB	
Credit Card No.:		_____				Expiry Date:		_____		
Cardholder's Name:		_____								
Signature of Cardholder:				_____				Non-embossed ID No.:		_____
<b>Note:</b>		<ul style="list-style-type: none"><li>▪ In the event of non-arrival or cancellation less than 3 working days prior to arrival, a one night deposit will be charged;</li><li>▪ Please provide copy of your credit card (front &amp; back) in order to guarantee your booking.</li></ul>								

#### Reservation Conditions

- Unless the Hotel receives a guaranteed security (Credit Card), all room reservations without flight details will only be held until 18:00 (local time) on actual day of arrival.
- Guaranteed reservations will be held until your guest's arrival. In the event of non-materialization, a one (1) night no-show charge will be levied and borne by the guarantor, any booking changes (arrival date) must be confirmed one (1) day prior to arrival or the no-show charge will apply.
- For reservations on guest's personal account, a credit card imprint will be secured upon arrival to facilitate check-out procedures and confirm the guest's status. In the event that no credit card is available, a nominal deposit equivalent to the hotel number of nights reserved will be collected from the guest (s).
- Check in time is from 14:00 and check out is 12:00 noon. Early check in or late checkout requests are subject to room availability. A nominal charge applies for late checkout request.
- A full day charge will apply if you require the hotel to pre-block the room on day in advance in order to guarantee early check in.
- All special requests will place on top priority and subject to availability on arrival

We take this opportunity to thank you once again for your kind support and please feel free to contact us at +603 2170 8622 or via email: [gwen.tan@princehotelkl.com.my](mailto:gwen.tan@princehotelkl.com.my) should you need further clarification or assistance.

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